**AGENDA - CROSTON PARISH COUNCIL**

**Council Meeting** Wednesday 13th December 2023, 7.30pm

**Venue** South Wing, The Rectory Room, Croston Old School, Church Street, Croston

1. **Apologies for Absence:** to receive apologies.
2. **Declarations of Interests:** Councillors are reminded of their responsibility to declare any personal or pecuniary interest in respect of matters contained in this agenda or brought up at any point in this meeting in accordance with the adopted Code of Conduct.
3. **Minutes of Last Meeting:** to receive and approve the minutes of meeting held on 8th Nov 2023.
4. **Public Participation:** the meeting will be adjourned for a maximum of 10 minutes to allow members of the public to raise issues with the Council. No legal decisions may be taken.
5. **Planning Matters:** None
6. **Financial Matters:** 
   1. to receive the finance update.
   2. to approve Clerk’s pay award effective from 1 April 2023
   3. to approve the following transactions made through the parish council’s bank account during the month of Nov 2023.

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| **Date** | **£ Amt** | **Payee** | **Description** |
| 1-Nov-23 | 27.6 | EASYWEBSITES-RW2ZD | Website monthly charge |
| 10-Nov-23 | 24.00 | Croston Old School | Room Hire |
| 15-Nov-23 | 459.00 | Countrywide | Grounds Mtnce Contract |
| 16-Nov-23 | 574.27 | Employee 2 | Net pay for Oct 2023 |
| 20-Nov-23 | 294.87 | B/P to: CVFG Ltd | CVFG Christmas Lights |
| 20-Nov-23 | 40.12 | B/P to: CVFG Ltd | CVFG Christmas Lights |
| 20-Nov-23 | 32.98 | B/P to: CVFG Ltd | CVFG Christmas Lights |
| 20-Nov-23 | 317.89 | B/P to: CVFG Ltd | CVFG Christmas Lights |
| 20-Nov-23 | 23.97 | B/P to: CVFG Ltd | CVFG Christmas Lights |
| 20-Nov-23 | 31.98 | B/P to: CVFG Ltd | CVFG Christmas Lights |
| 20-Nov-23 | 11.76 | B/P to: CVFG Ltd | CVFG Christmas Lights |
| 23-Nov-23 | 0.60 | B/P to: Paul Cafferkey | Clerk's expenses Sep 2023 |
| 23-Nov-23 | 29.70 | B/P to: Paul Cafferkey | Clerk's mileage Oct 2023 |
| 23-Nov-23 | 28.80 | B/P to: Paul Cafferkey | Clerk's mileage Sep 2023 |
| 23-Nov-23 | 522.07 | B/P to: Paul Cafferkey | Clerk's net salary Sept & Oct 2023 |
| 23-Nov-23 | 1.50 | B/P to: Paul Cafferkey | Clerk's expenses Oct 2023 |
| 24-Nov-23 | 275.00 | B/P to: RBL Poppy Appeal | Donation to Royal British Legion Poppy Appeal |
| 28-Nov-23 | -800.00 | CROSTON PARISH COUNCIL | Grant from LCC re Public Rights of Way & Bio Diversity |

1. **Budget 2024-25:** to approve parish council budget for 2024-25
2. **Clerk’s Claim for Nov 2023:** To approve the Clerk’s hours, mileage and expenses for Nov 2023.
3. **Reduction in Lengthsman’s Hours:** To ratify email decision to approve Lengthsman’s request for reduction in weekly hours
4. **Maintenance/Improvement of Parish Council owned/leased land/property:** To approve outline plan for the maintenance/improvement of parish council land/property.
5. **Grant for New Bench:** To approve, in principle, for the parish council to apply for a grant to replace existing public bench.
6. **Representative for Coffee Day Committee:** To nominate a parish council representative to sit on the Croston Coffee Day Committee on the basis of detail provided by the Coffee Day Committee.
7. **The Grapes Pub:** to discuss The Grapes Pub
8. **Chorley Council Garages:** update re poor condition of the eight garages owned by Chorley Council to the side of 54 Peartree Road, Croston.
9. **Correspondence:** email re poor condition of benches
10. **Date of Next Meeting:** to confirm the date of next meeting.

**Members of the public are welcome to attend meetings to raise any relevant matters. Alternatively, if you cannot attend the meeting but wish to raise a matter or ask a question, this can be done on your behalf by contacting the Parish Clerk (Paul Cafferkey) via email clerk@crostonpc.org at or mobile phone 07966267186.**

Scan me to go the Croston Parish Council Website, or visit <https://www.crostonpc.org>

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